

ಮಂಡ್ಯ ಉಪವಿಭಾಗ ಕಛೇರಿ

ಮಾಹಿತಿ ಹಕ್ಕು ಅಧಿನಿಯಮ-2005 ರ ಕಾಯ್ದೆಯಡಿ ಕಲಂ-4(1)(ಎ) ಮತ್ತು 4(1)(ಬಿ) ರೀತ್ಯಾ ಮಾಹಿತಿ-2022

01-01-2022 to 31-12-2022 Case Files

Sl.no	File no	Sub ject	Total pages in the file	Opening date of file	Closing date of file	Classifica tion of file	File destroyed Date	Re marks
1	Central crno 02/18	Case File	219	03-01-18		5 Year After Judgment		PT
2	west cr 12/18	Case File	336	20-1-18		5 Year After Judgment		PT
3	Rural cr no 33/18	Case File	153	22-01-18		5 Year After Judgment		PT
4	Shivalli cr no 13/18	Case File	174	03-02-18		5 Year After Judgment		PT
5	Rural cr no 103/18	Case File	140	24-2-18		5 Year After Judgment		PT
6	Central crno 45/18	Case File	151	12-3-18		5 Year After Judgment		PT
7	Rural cr no 155/18	Case File	117	14-3-18		5 Year After Judgment		PT
8	Keragodu cr no 55/18	Case File	203	29-3-18		5 Year After Judgment		PT
9	Rural cr no 276/18	Case File	111	7-4-18		5 Year After Judgment		PT
10	West cr no 116/18	Case File	159	12-4-18		5 Year After Judgment		PT

11	Rural cr no 416/18	Case File	141	8-6-18		5 Year After Judgment		PT
12	East cr no 104/18	Case File	463	18-6-18		5 Year After Judgment		PT
13	Keragodu cr no 174/18	Case File	151	20-8-18		5 Year After Judgment		PT
14	East cr no 149/18	Case File	249	05-10-18		5 Year After Judgment		PT
15	Rural cr no 686/18	Case File	235	28--11-18		5 Year After Judgment		PT
16	Keragodu 02/18	Case File	449	04-01-18		5 Year After Judgment		PT
17	Central 184/18	Case File	10	30-12-18		5 Year After Judgment		PT

Sl.no	File no	Sub ject	Total pages in the file		Closing date of file	Classifica tion of file	File destroyed Date	Re marks
1	Shivalli crno 17/19	Case File	174	03-02-19		5 Year After Judgment		PT
2	west cr 17/19	Case File	182	02-01-19		5 Year After Judgment		PT
3	Rural cr no 96/19	Case File	325	20-02-19		5 Year After Judgment		PT
4	East cr no 21/19	Case File	216	26-02-19		5 Year After Judgment		PT
5	Rural cr no 102/19	Case File	228	02-02-19		5 Year After Judgment		PT
6	Keragodu crno 57/19	Case File	210	22-04-19		5 Year After Judgment		PT
7	West cr no 81/19	Case File	277	17-05-19		5 Year After Judgment		PT
8	East cr no 53/19	Case File	310	29-05-19		5 Year After Judgment		PT
9	West cr no 119/19	Case File	156	11-02-19		5 Year After		PT

						Judgment		
10	West cr no 146/19	Case File	340	30-08-19		5 Year After Judgment		PT
11	Shivalli cr no 97/19	Case File	195	04-9-19		5 Year After Judgment		PT
12	Shivalli cr no 108/19	Case File	256	16-10-19		5 Year After Judgment		PT
13	Central PS Crno 69/20	Case File	366	03-11-2020		5 Year After Judgment		PT
14	East PS Crno 64/2020	Case File	374	24-07-2020		5 Year After Judgment		PT
15	East PS Crno 58/2020	Case File	305	01-07-2020		5 Year After Judgment		PT
16	Basaralu PS Crno 03/2020	Case File	83	09-01-2020		5 Year After Judgment		B
17	Mandya Rural PS Crno 338/2020	Case File	253	22-06-2020		5 Year After Judgment		PT
18	Shivalli PS Crno 47/2020	Case File	120	06-05-2020		5 Year After Judgment		PT
19	Central PS Crno	Case	85	14-02-2020		5 Year		PT

	12/2020	File				After Judgment		
20	Central PS Crno 11/2020	Case File	437	13-02-2020		5 Year After Judgment		PT
21	East PS Crno 87/2020	Case File	1188	11-09-2020		5 Year After Judgment		PT
22	WEST PS Crno 11/2020	Case File	913	24-01-2020		5 Year After Judgment		PT
23	WEST PS Crno 95/2020	Case File	254	27-08-2020		5 Year After Judgment		PT
24	WEST PS Crno 74/2020	Case File	223	28-08-2020		5 Year After Judgment		PT
25	SHIVALLI PS Crno 04/2020	Case File	175	23-01-2020		5 Year After Judgment		PT
26	CENTRAL PS Crno 11/2020	Case File	437	13-02-2020		5 Year After Judgment		PT
27	RURAL PS Crno 231/2020	Case File	233	21-04-2020		5 Year After Judgment		PT
28	RURAL PS Crno 235/2020	Case File	156	23-04-2020		5 Year After Judgment		PT

29	RURAL PS Crno 275/2020	Case File	250	09-05-2020		5 Year After Judgment		PT
30	SHIVALLI PS Crno 48/2020	Case File	315	16-05-2020		5 Year After Judgment		PT
31	SHIVALLI PS Crno 75/2020	Case File	95	15-06-2020		5 Year After Judgment		PT
32	SHIVALLI PS Crno 157/2020	Case File	124	26-11-2020		5 Year After Judgment		PT
33	BASAALU PS CR NO 47/2020	Case File	126	09-11-2020		5 Year After Judgment		PT
34	KERAGODU PS CR NO 168/2020	Case File	176	12-09-200		5 Year After Judgment		PT
35	Keragodu PS CR No 67/2021	Case File	135	15-02-2021		5 Year After Judgment		PT
36	Rural PS Crno 67/2021	Case File	667	17-02-2021		5 Year After Judgment		PT
37	Mandya rural PS Crno 79/2021	Case File	122	27-02-2021		5 Year After Judgment		PT
38	Basaralu PS Crno 09/2021	Case File	163	05-03-2021		5 Year After Judgment		PT
39	Rural PS Crno 107/2021	Case File	193	19-03-2021		5 Year After Judgment		PT
40	Keragodu PS CR NO 68/2021	Case File	80	15-05-2021		5 Year After Judgment		PT
41	Basaralu PS	Case	352	12-06-2021		5 Year After		PT

	CR No 47/2021	File				Judgment		
42	Women PS CR No 25/2021	Case File	193	17-06-2021		5 Year After Judgment		PT
43	Shivalli PS CR No 90/2021	Case File	118	28-06-2021		5 Year After Judgment		PT
44	Shivalli PS CR No 92/2021	Case File	114	29-06-2021		5 Year After Judgment		PT
45	Rural PS CR No 311/2021	Case File	186	25-07-2021		5 Year After Judgment		PT
46	Keragodu PS CR No 113/2021	Case File	270	30-07-2021		5 Year After Judgment		PT
47	Keragodu PS CR No 117/2021	Case File	97	13-08-2021		5 Year After Judgment		PT
48	West PS CR No 145/2021	Case File	248	28-08-2021		5 Year After Judgment		PT
49	West PS CR No 148/2021	Case File	105	29-08-2021		5 Year After Judgment		PT
50	West Cr No 142/2022	Case File	125	26-10-2022		5 Year After Judgment		PT
51	West Cr No 127/2022	Case File	111	08-09-2022		5 Year After Judgment		PT
52	Keragodu Cr No 61/2022	Case File	96	01-06-2022		5 Year After Judgment		PT
53	Keragodu Cr No 120/2022	Case File	153	08-10-2022		5 Year After Judgment		PT

54	Keragodu Cr No 44/2022	Case File	210	03-04-2022		5 Year After Judgment		PT
55	Keragodu 78/2022	Case File	83	04-07-2022		5 Year After Judgment		PT
56	East PS Cr No 59/2022	Case File	87	28-06-2022		5 Year After Judgment		PT
57	Rural PS Cr No 315/2022	Case File	126	19-10-2022		5 Year After Judgment		PT
58	West PS Cr No 27/2022	Case File	114	24-02-2022		5 Year After Judgment		FIR Squa sh
59	West PS Cr No 112/2022	Case File	74	10-08-2022		5 Year After Judgment		FIR Squa sh

Mandya sub-division , Mandya Dist, Mandya.

FORMAT OF SECTION 4(1) (a) OF RTI ACT

01-01-2022 to 31-12-2022

Sl.no	File no	Subject	Total pages in the file	Opening date of file	Closing date of file	Classification of file	File destroyed Date	Remarks
01	01	Heinous Crime Register	108	01-01-22	31-12-22	10 Years	-	-
02	02	SC/ST Crime Register	10	01-01-22	31-12-22		-	-
03	03	Punishment Roll Register	06	01-01-20	31-12-22 Current Year Continuing	Yearly	-	-
04	04	General petition Register	21	01-01-22	31-12-22	Yearly	-	-
05	05	FSL Register	46	01-01-22	31-12-22	Yearly	-	-
06	06	Citizen committee Register	6	01-01-21	31-12-22	Yearly	-	-
07	07	Orderly Room Register	30	01-01-20	31-12-22 Next Year Continuing	Yearly	-	-
08	08	CC Register	44	01-01-22	31-12-22	Yearly	-	-
09	09	CL Register	48	01-01-22	31-12-2022	Yearly	-	-
10	10	Lower petition Register	82	01-01-22	31-12-2022	Yearly	-	-
11	11	H- petition Register	95	01-01-22	31-12-2022	Yearly	-	-
12	12	IMV spot fine	5	01-01-22	31-12-2022 Current Year	Yearly	-	-

		Register			Continuing			
13	13	RTI Register	54	01-01-19	31-12-2022 Current Year Continuing	Yearly	-	-
14	14	SC/ST meeting Register	14	01-01-22	31-12-22	Yearly	-	-
15	15	Investigation Bill Register	53	01-01-18	31-12-22 Current Year Continuing	Yearly	-	-
16	16	Stamp Register	18	01-01-21	31-12-22	Yearly	-	-
17	17	B and C permission Register	12	01-01-22	31-12-22	Yearly	-	-
18	18	Crime key	0	-	-	-	-	-
19	19	Govt. Property	8	01-01-22	31-12-22 Current Year Continuing	Yearly	-	-
20	20	Investigation permission Register.	49	01-01-22	31-12-22	Yearly	-	-
21	21	Processes Register	6	01-01-22	31-12-22	Yearly	-	
22	22	Rowdy sheet Permission Register	1	01-01-22	31-12-2022	Yearly	-	

Chapter 1

Organization, Functions and Duties

[Section 4 (1)(b)(i)]

Particulars of the organization, functions and duties

Sl.no	Name of the Organization	Address	Functions	Duties
1	Mandya Sub-Division	R.P.Road Mandya city	-	ಕಾನೂನು ಸುವ್ಯವಸ್ಥೆಯನ್ನು ಕಾಪಾಡುವುದು, ಅಪರಾಧಗಳ ಪತ್ತೆ ಮತ್ತು ನಿಯಂತ್ರಣ, ಸಾರ್ವಜನಿಕರಿಂದ ಹಾಗೂ ವಿವಿಧ ಸಂಘಟನೆಗಳಿಂದ ನಡೆಸುವ ಮುಷ್ಕರ, ಧರಣಿ ಪ್ರತಿಭಟನಾ ಮೆರವಣಿಗೆಗಳಿಗೆ ಬಂದೂಬಸ್ತ್ ಒದಗಿಸುವುದು, ಗಣ್ಯ ವ್ಯಕ್ತಿಗಳು ನಗರಕ್ಕೆ ಆಗಮಿಸಿದಾಗ ಬಂದೂಬಸ್ತ್ ಒದಗಿಸುವುದು. ದೊಂಬಿ, ಗಲಭೆ, ಕಾನೂನುಬಾಹಿರ ಚಟುವಟಿಕೆಗಳನ್ನು ಹತ್ತಿಕ್ಕುವುದು. ಅಂತಹವರುಗಳ ವಿರುದ್ಧ ಕಾನೂನು ಕ್ರಮ ಕೈಗೊಳ್ಳುವುದು. ಕಳ್ಳತನವಾಗದಂತೆ ಎಚ್ಚರ ವಹಿಸಿ ರಾತ್ರಿಗಸ್ತು ನಿರ್ವಹಿಸುವುದು. ಸಂಚಾರಿನಿಯಮಗಳನ್ನು ಉಲ್ಲಂಘಿಸುವವರ ವಿರುದ್ಧ, ಐಎಂವಿ ಆಕ್ಟ್ ಅಡಿ ಸ್ಥಳದಂಡ ವಸೂಲಿ ಮಾಡುವುದು, ಉಪ-ವಿಭಾಗ ವ್ಯಾಪ್ತಿಯಲ್ಲಿ ಬರುವ ತಾಣಗಳ ಉಸ್ತುವಾರಿ ಮತ್ತು ಮೇಲ್ವಿಚಾರಣೆ.

Chapter 2

Powers and Duties of Officers and Employees

[Section 4 (1)(b)(ii)]

Please provide details of the powers and duties of officers and employees of the authority by designation as follows

Sl.no	Name of the office/ employee	Designation	Duties allotted	Powers
01	SHIVAMURTHY.G.R	DY.S.P	Overall incharge of sub-division	ಕಾನೂನು ಸುವ್ಯವಸ್ಥೆಯನ್ನು ಕಾಪಾಡುವುದು, ಅಪರಾಧಗಳ ಪತ್ತೆ ಮತ್ತು ನಿಯಂತ್ರಣ, ಸಾರ್ವಜನಿಕರಿಂದ ಹಾಗೂ ವಿವಿಧ ಸಂಘಟನೆಗಳಿಂದ ನಡೆಸುವ ಮುಷ್ಕರ, ಧರಣಿ ಪ್ರತಿಭಟನಾ ಮೆರವಣಿಗೆಗಳಿಗೆ ಬಂದೂಬಸ್ತು ಒದಗಿಸುವುದು, ಗಣ್ಯವ್ಯಕ್ತಿಗಳು ನಗರಕ್ಕೆ ಆಗಮಿಸಿದಾಗ ಬಂದೂಬಸ್ತು ಒದಗಿಸುವುದು. ದೊಂಬಿ, ಗಲಭೆ, ಕಾನೂನುಬಾಹಿರ ಚಟುವಟಿಕೆಗಳನ್ನು ಹತ್ತಿಕ್ಕುವುದು. ಅಂತಹವರುಗಳ ವಿರುದ್ಧ ಕಾನೂನು ಕ್ರಮಕೈಗೊಳ್ಳುವುದು. ಕಳ್ಳತನವಾಗದಂತೆ ಎಚ್ಚರ ವಹಿಸಿ ರಾತ್ರಿಗಸ್ತು ನಿರ್ವಹಿಸುವುದು. ಸಂಚಾರಿ ನಿಮಯಗಳನ್ನು ಉಲ್ಲಂಘಿಸುವವರ ವಿರುದ್ಧ, ಐಎಂವಿ ಆಕ್ಟ್ ಅಡಿಯಲ್ಲಿ ಬರುವ ತಾಣಗಳ ಉಸ್ತುವಾರಿ ಮತ್ತು ಮೇಲ್ವಿಚಾರಣೆ.
02	Narayana	ASI	IO Assistant	ತನಿಖಾ ಸಹಾಯಕರಾಗಿ ಕರ್ತವ್ಯ ನಿರ್ವಹಿಸುತ್ತಾರೆ
03	NANDISHKUMAR.P	HC-36	Writer	ಕಛೇರಿಯಲ್ಲಿ ಬರಹಗಾರರಾಗಿ ಕರ್ತವ್ಯ ನಿರ್ವಹಿಸುತ್ತಾರೆ
04	Mahadeva swamy	HC-395	Other works	ಫೋರ/ಅಫೋರ ಅಪರಾಧ ಪುಸ್ತಕ, ಸಲಹಾತ್ಮಕ ಜ್ಞಾಪನ, ಟಪಾಲು. ಕರ್ತವ್ಯ ನಿರ್ವಹಿಸುತ್ತಾರೆ.
05	Dinesh Kumar	PC-121	Other works	ಇ-ಮೇಲ್ ಸಂದೇಶಗಳ ಮಾಹಿತಿ/ರವಾನೆ, ಪೊಲೀಸ್ ಐಟಿ ಕೆಲಸ ನಿರ್ವಹಿಸುತ್ತಾರೆ.
06	Chandrakala	WPC-460	Other works	ಕಛೇರಿ ರಿಜಿಸ್ಟರ್‌ಗಳ ನಮೂದು ಮತ್ತು ನಿರ್ವಹಣೆ

Chapter 3

Procedure Followed in Decision-making Process

[Section 4 (1)(b)(iii)]

Describe the procedure followed in decision-making by the public authority

(Deputy Commissioner Officer)

Activity	Description	Decision making process	Designation of final decision authority

Chapter 4

Norms set for the Discharge of Functions

[Section 4 (1)(b)(iv)]

Please provide the details of the norms/standards set by the public authority for the discharge of its functions/delivery of services.

Sl.No	Function/ service	Norms standards of performance set	Time frame	Reference document prescribing the norms (Citizen's Charter Service Chapter etc.)

Chapter 5

Rules, Regulations, Instructions, Manual and Records, for Discharging Functions

[Section 4 (1)(b) (v) &(vi)]

Please provide list and gist of rules, regulations, instructions, manuals and records, held by public authority or under its control or used by its employees for discharging functions in the following format

--

Chapter 6

Categories of Documents held by the Public Authority under its Control

[Section 4 (1)(b) v &(i)]

Provide information about the official documents held by the public authority or under its control

-

Chapter 7

Arrangement for Consultation with, or Representation by the Members of the Public in relation to the Formulation of Policy or Implementation thereof

[Section 4 (1)(b) viii]

Describe arrangements by the public authority to seek consultation/participation of public or its representatives for formulation and implementation of policies.

SL.No	Function/ Service	Arrangements for consultation with or representation of public in relation with policy formulation	Arrangements for consultation with or representation of public in relations with policy implementation

Chapter 8

Boards, Councils, Committees and other Bodies

Constituted as part of Public Authority

[Section 4(1)(b) v(iii)]

Please provide information on boards, councils, committees and other bodies related to the public authority in the following format.

Name of Board Council Committee, etc.	Composition	Powers and Functions	Whether its Meetings open to Public/Minutes of its Meetings accessible for Public

Chapter 9

Directory of Officers and Employees

[Section 4(1)(b)(iX)]

Please provide information on officers and employees working in different units or offices at different levels and their contact.

Sl.No	Name of the Officers/ Employees	Designation	Office Address	Contact Number/ E-mail ID
01	Shivamurthy.G.R	DY.S.P	SDPO.Mandya sub-Division	9480804820

Chapter 10

Monthly Remuneration received by Officers and Employees, including the System of Compensation as provided in Regulations.

[Section 4(1)(b)(X)]

provide information on remuneration an compensation structure for officers and employees in the following format:

Name of the Officer Working	Designation	Remuneration
	Organisation	per month

Chapter 11

Budget Allocated to Each Agency including Plans etc.

[Section 4(1)(b)(Xi)]

Provide information about the details of the plans, programmes and schemes undertaken by the public authority for each agency.

Agency	Plan/Programme/ Scheme/Project/ Activity/Purpose for which budget is allotted	Proposed expenditure As on last year	Expected outcomes	Report on disbursements made or where such details are available (websites, reports, notice board etc.)

Chapter 12

Manner of Execution of Subsidy Programmes.

[Section 4(1)(b)(Xii)]

- 1. Describe the activities/programmes/schemes being implemented by the public authority for which subsidy is provided.**
- 2. Provide information on the nature of subsidy, eligibility criteria for accessing subsidy, and designation of officer competent to grant subsidy under various programmes/schemes.**

Name of programme/Activity	Nature/Scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy

Chapter 13

Particulars of Recipients of Concessions, Premits or Authorization Granted by the Public Authority

[Section 4(1)(b)Xiii]

Provide the names and addresses of recipients of benefits under each programme/scheme separately in the following format.

Institutional Beneficiaries :

Name of program scheme				
Sl.No	Name & address of recipient institutions	Nature/quantum of benefit granted	Date of grant	Name & designation of granting authority

3. Describe the manner of execution of the subsidy programme

Name of the programme/ Activity	Application procedure	Sanction procedure	Disbursement procedure

Chapter 14

Information Available in Electronic Form

[Section 4(1)(b)X (iv)]

Please provide the details of information related to the various schemes of the department which are available in electronic formats.

(Floppy, CD, VCD, Web Site, Internet etc)

Electronic	Description (site address/location where available etc.,)	Contents or title	Designation and address of the custodian of information held by whom?

Chapter 15

Particulars of Facilities available to Citizens for Obtaining Information

[Section 4(1)(b)xv]

Describe the particulars of information dissemination mechanisms in place/facilities available to the public for accessing of information:

Facility	Description (Location of Facility/ name etc.)	Details of Information made available

Chapter 16

Names, Designations and other Particulars of Public Information Officers

[Section 4(1)(b)xvi]

Please provide contact information about the Public Information Officers and Assistant Public Information Officers designated for various

Offices/ administrative units and Appellate Authority/Officers(s) for the public authority in the following format.

Public Information Officer :

Sl.No	Name of the Office / administrative Unit	Name and Designation of PIO	Office Tel. Residence Tel. Fax	E-mail
1	Shivamurthy.G.R	Dy.S.P.	08232-221187 9480804820	sdpomdy@ksp.gov.in

Asst. Public Information Officer :

Sl.No	Name of the Office / administrative Unit	Name and Designation of PIO	Office Tel. Residence Tel. Fax	E-mail

Appellate Authority :

Sl.No	Name of the Office / administrative Unit	Name and Designation of PIO	Office Tel. Residence Tel. Fax	E-mail

Chapter 17

Other Useful Information

[Section 4(1)(b)xvii]

Please give below any other information or details of publications which are of relevance or of use to the citizens.

- 1.**
- 2.**
- 3.**
- 4.**
- 5.**
- 6.**
- 7.**
- 8.**
- 9.**
- 10.**
- 11.**
- 12.**